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Téa began her tenure at Finch, Thornton & Baird, LLP as an Administrative Assistant, where she developed a deep understanding of the firm's day-to-day operations, legal software systems, and client relations. Now, as a Legal Secretary, she leverages that strong foundation to provide comprehensive administrative and litigation support to our firm attorneys throughout all stages of a case.

Téa plays an integral role in driving case progression by preparing pleadings, coordinating depositions, managing strict docketing deadlines, and assisting with trial preparation. Her well-rounded background ensures that calendaring, document preparation, and client communications are always handled efficiently and with the highest level of professionalism. Prior to joining Finch, Thornton & Baird, Téa gained valuable experience in legal support serving as a legal assistant at her previous firm.

EDUCATION

- Arizona State University, Bachelors of Science in Criminology/ Criminal Justice with a certificate in Homeland Security

ATTORNEYS SUPPORTED

- Daniel P. Scholz
- Matthew D. Seeley

PRACTICES SUPPORTED

- Construction Law
- Business & Commercial Litigation
- Labor & Employment

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